



## Orillia Minor Hockey Association Policy Representative (Rep) Policies

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## Orillia Minor Hockey Association Policy Representative (Rep) Policies

### Governance and Scope

Through the various programs set by the Association, Orillia MHA is attempting to provide an opportunity for all participants to play in the level where the caliber of play is equal to their ability and provides a wholesome environment and an experience for personal growth in team play.

Representative teams will be comprised of players who desire a high level of competition and are willing to make a commitment to the operation of the team. These players will be required to participate in player evaluations and the successful players will represent Orillia MHA in the U9 through U18 age categories. All players will abide by the rules, policies and by laws of the Orillia MHA and its governing bodies.

High levels of competition are an integral part of Representative Hockey. Coaches must and will strive to combine team progress with individual player development based on the Ontario Minor Hockey player development guidelines. Orillia MHA is dedicated to providing each and every player with every opportunity to participate, learn, grow and develop and have fun through the game of hockey. The programs within Orillia MHA will be centered on improving the quality of the hockey experience and skill level for all players.

The colours of the Orillia MHA are Teal, Black and Orange. Rep players are encouraged to wear black helmets, black pants, association socks and mainly black gloves.

### Parent Respect in Sport Course

In order for a player to participate in Orillia MHA, one parent/guardian in the family must complete the online Respect in Sport Parent Program. This is a one-time online course that can be carried from sport to sport. According to law they must also review & acknowledge Rowans Law each year. Team rosters cannot be completed and distributed to coaches until the course is completed.

### Orillia Minor Hockey Website and Scheduling

The Orillia MHA website is the official posting of schedules. This is a web-based program that the ice scheduler will load with rep division schedules. Coaches, players and fans can access the program to view game schedules, statistics and standings. Managers and Coaches can request access to their team webpage portion of the site to post special events.



## Orillia Minor Hockey Association Policy Representative (Rep) Policies

### Team Composition

1. All A and B teams will carry at least 17 players (15 + 2 goalies) unless granted an exception by the Orillia MHA Board of Directors in consultation with the Director of Rep.
2. A player may not be cut from a Rep Team after signing the player commitment form. Some exceptions may take place with permission of the Board.
3. Where there is a second team (A or B) the make-up of such team (i.e. minor/major split) is the discretion of the Board of Directors. In the best interest of development, the team should consider having Minor players.
4. It is expected that all coaches will follow the Hockey Canada fair play code regarding playing time.
5. Up to 3 Out of Draw Area players (OA) are permitted on each A team from U10-U13, and up to 4 OA players for U14 to U18. No OA players will be allowed on the U9 or B teams.
6. OA map will be shared before evaluations each season – Here is a link to the current map – [link](#). If the border line in the map follows a road, the expectation is that it goes down the middle of the road, regardless of where the line is drawn on the map. All players addresses will be checked prior to evaluations and identified as In or Out of Area Players.
7. Players who chose Orillia as their home centre in 2024-25 and played in the 2025-26 season are exempt from the OA player rules. This will be verified before evaluations.

### Player Movement

1. Player movement requires Director of Rep/Convenor/Parent or Guardian /Player/Coach consultation and must be given approval by the Board.
2. Under no circumstances shall a player or parent/guardian approach a member of an older division team's management for the purpose of having his or her child play on such team. Such incidents will be reported to the Director of Rep.
3. Any Rep player who chooses to leave the Rep team to return to House League prior to Nov. 1st may be assigned to play, at the discretion of the Director of House League at the age division above (i.e. U11 would play U13 House League). A "cooling out" period of one week will be invoked between notification and assignment to a House League team.
4. If a player quits Rep Hockey after November 1st, he cannot move into the House League without approval of the Board of Directors.



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### Affiliated Players (AP)

All Affiliation Rules must be followed by the coaching staff. Orillia MHA fully supports the proper use of the AP list. At the start of the season, all teams wishing the use of affiliated players must complete an OMHA affiliated players list, listing all players they wish to affiliate. The form must be signed by the Players, Rostered Team Head Coach and the guardian/parent. The head coach and centre contact must sign the form where required as well. In signing the form, the Rostered Teams' Head Coach has given consent for this player to play as an affiliated player during the regular season. All AP must be approved by the OMHA by January 15.

1. No player will practice with a team during the early season prior to Affiliate Player sheets being completed, submitted and approved as per the roster. Goalies may be an exception, for practices only, to help give the practices flow, but only if first discussed and approved by the Director of Rep.
2. No player may play a game with a team until approved as per the roster.
3. Coaches/managers are to regularly communicate with each other to facilitate the process.
4. Coaches must release players to the team that affiliated them if it does not interfere with games or practices of the player's own team (There may be situations where there is a discipline issue with a player on the rostered team. This may be discussed with the Director of Rep)
5. The coach of the affiliated player is not to impose any other conditions or use threats of any form to prevent players from playing.
6. Any dispute among the coaches regarding the application of the AP rules will be referred to the appropriate Director for a decision.
7. The coach/manager requesting the use of an affiliated player from another rep team must inform the player's regular coach prior to each and every game or practice that the player is required. Do NOT contact the player first.
8. The coach/manager then contacts the players parent/guardian to obtain their permission
9. If the coach would like to use an affiliated player from house league the rep coach must contact the house league coach to obtain agreement that the player can be called. **If a Rep game conflicts with a house league game the Rep Coach must consult with the Director of House League to obtain permission.**



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10. **If an AP player receives a suspension the coach must advise the player's coach.**
11. **The following are the only reasons a coach may use an affiliated player:**
  - a. When a regular player is ill.
  - b. When a regular player is injured.
  - c. When a regular player is missing for personal reasons.
  - d. When a regular player is serving a league suspension.
12. Any house league player used to replace a player for any of the Board approved acceptable reasons may only play a maximum of five games. The five-game rule does not apply to Tournament or Exhibition Games. Any Affiliated player who plays more than five games (regular or playoff) with a Team must pay the appropriate fees set by the Board.
13. **Teams must AP at least 1 goalie, 2 defence and 2 forwards by October 31 of each season.**

### Team Financial Support OMHA Finals

Any Rep team going to the Ontario Minor Hockey Association finals will be granted a sum determined each year by the Board of Directors.

### Exhibition Games and Tournaments

1. You must have an approved travel permit prior to participating in any exhibition games or tournaments. Travel permits are available from the hockey office. Completed Travel Permits are to be handed into to the OMHA Delegate.
2. Tournaments need to be approved by the board. A form will need to be completed to receive board approval for tournaments.
3. Teams will not be permitted to play against, practice with or participate in any form or controlled scrimmage with teams Not Insured under the OHF insurance policies. This includes parent or guardian/team fun scrimmages.
4. No exhibition games prior to the roster being approved.
5. Regular scheduled games cannot not be changed in order to play exhibition or tournament games.
6. Any team playing an exhibition game must use an official game sheet or tablet as per OMHA and certified officials.
7. A copy of the game sheet must be forwarded to the League Convenor.



## Orillia Minor Hockey Association Policy Representative (Rep) Policies

### Coaches /Managers Conduct

1. The Team Officials of all Orillia MHA teams shall assume the responsibility for the conduct of their players and other team officials both on and off the ice.
2. Coaches will endeavor to provide fair ice time to players.
3. Attendance of a team at a tournament without completion and approval of a Travel Permit will result in suspension of the offending Coach.
4. Regularly scheduled games take precedence over any tournament or exhibition games.
5. Team Officials including Coaches must not approach Orillia Minor Hockey team sponsors for financial assistance.
6. Players not wearing approved full equipment will not be allowed on the ice.
7. Coaches have authority to suspend a player from their team in consultation and approval of the Director of Rep for continued profanity, abuse of referees, team officials, or their teammates.
8. Coaches may penalize players for habitual lateness or missing practices by not allowing ice time during the first half period of a subsequent game.

### Team Officials Responsibilities

1. Team officials include individuals approved by the board and registered as Head Coach, Trainer, Manager, Assistant Coach, 2nd Assistant Coach or 2nd Assistant Trainer. Orillia MHA will pay to register five-carded officials for each team.
2. The team may add up to two additional bench/on ice staff per team, however the team will be responsible for reimbursing Orillia MHA for the additional insurance cost. Additional bench staff must be submitted via form to the Orillia MHA office and will be approved at a regular board meeting. All additional coaching staff must be approved by the December Board Meeting.
3. Teams may only have approved members on the ice and bench but may use any approved member of Orillia MHA regardless of team affiliation.
4. All Head Coaches must complete a Coaching Application and Vulnerable Sector Check (VSC). Assistant Coaches, Trainers and Managers must have a VSC as per the OHF policies on VSC – [link to OHF policy](#).
5. The Team Officials of all Orillia MHA teams shall assume the responsibility for the conduct of their players and other team officials both on and off the ice.



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### Team Officials Responsibilities (cont'd)

6. All teams and officials should be cognizant of unbecoming conduct and causing damage to the arenas in which they play. Teams or officials who are negligent in this respect may be required to pay damages and/or be suspended from the Association resulting from such misconduct.
7. The policies and bylaws are to be strictly adhered to by all team officials. All current policies and bylaws are posted on the [website](#).
8. Team officials will become familiar with the appropriate Director responsibilities and provide all necessary cooperation.
9. All team officials are expected to support Orillia MHA in various fundraising endeavors

### Additional Rules for Team Officials

#### Head Coaches

1. Must attend coaches' meetings or send a representative as required.
2. All coaches must have the proper accreditation as stated in the OMHA policies.
3. Appoint a designate in the coach's absence.
4. Ensure that all players and parents/guardians are made aware of the playing rules.
5. Show respect for all referee's decisions.
6. Hold a meeting at the start of season with players and parents/guardians in order to make them aware of the coach's plans and aims for the season, explanation of OMHA Roster sheets, and reason for budget, size of budget, fund-raising and other matters, that apply to the team. It is important to achieve consensus early as to the level of involvement in exhibition games and tournaments.
7. Submit Additional Ice Time form – link for all additional ice booked outside of the Orillia MHA scheduled ice. Ensure a waiver is signed by all parents/guardians to acknowledge that this is uninsured ice time. Waiver is available on the Orillia MHA website - link.
8. Accept ice time allotted with no exception.
9. Ensure the allotted ice is not wasted. **Trade with fellow coaches or be billed by Orillia MHA for dead ice not used. Ice Scheduler must be notified.**
10. Ensure that all team personnel are informed of practices.
11. Ensure that all equipment and facilities are available.
12. Ensure that all team documentation is properly prepared, maintained and readily available when required. Coaches may delegate this to their Manager.



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### Head Coaches (Cont'd)

13. Ensure that all regulations, safety measures and policies are observed. **Home games:** - Prepare the Ipad; ensure that it is properly filled out. - Ensure that visiting team has the Ipad **15 minutes prior to game time.** - Have roster sheet available at all times. - Ensure that OMHA Delegate is advised of all suspensions. Coaches may delegate this to their Manager.

### Assistant Coaches

1. Assistant coaches must be at least 18 years of age, and at least 4 years older than the players they are coaching, (e.g., U18 can coach up to U13, cannot coach U15.)

### Trainers

1. Trainers must have successfully completed a HTCP Level 1 or higher course and must be at least 19 years of age and at least four years older than the division they are training for.
2. Inform coach of condition of players.
3. The **trainer has the authority** to determine whether a player is able to participate in a game or practice after an injury.
4. Keep up-to-date records on players and emergency contact information.
5. Keep records of player's needs (i.e. Aerosol for asthma, Allergies etc.)
6. Trainers must immediately complete and send the appropriate injury report to the OMHA with a copy to the Director of Risk Management.
7. Trainers are required to follow the [Return to Play Guidelines](#) from the OMHA

### Managers

1. Will assist other Team Officials with off-ice activities including booking tournaments and other team arrangements.
2. Duties as assigned by the coach.



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2	2025/26 Board	Feb 10, 2026	Updates & clarification	Sean Ostrom